



GENERAL ASSEMBLY

24th MAY 2017

09:30 am -16:00 pm

Venue:

ERTICO – ITS Europe
Blue Tower – 2nd Floor
B-1050 Brussels
Belgium.

General Assembly meeting 2017 - Meeting minutes

Maxime welcomed the participants, followed by a roundtable presentation.

Report from the president

Stephen T'Siobbel introduced the TN-ITS background, current members and working groups (new approach task force). As well the new trends and new focus areas. Based on work done and new opportunities, the platform is moving forward!

Vision and Mission Statement

[Vision and mission](#) statement put forward after the last Board meeting were presented and adopted. It will be updated in the ToR (last version from 05.06.2013, non-adopted one from 05.06.2017). The non-adopted version will be shared to ask for feedback from the members and if there are no rejections, it will be adopted and updated.

Update of ToR

The concept of task forces is agreed. It will complement the working groups and the ToR will be updated accordingly. The WG on Specifications and Standardisation and a WG on Guidelines will remain but it will be supported by time-limited and result-oriented task forces.

Guidelines for TN-ITS implementation (WG3)

Anna Johansson-Jacques presented the analysis after the Swedish TN-ITS service implementation and elaborated upon the ongoing work related to support documentation, making this more accessible for future TN-ITS implementations.

The consolidation of the WG3 initial work will be introduced as an activity of the new CEF call.

The creation of a pool of experts and an open forum will be considered as part of the new CEF call in order to collect questions and suggestions regarding future TN-ITS service implementations.

Status CEN standardization (WG2)

The project team 701 and the work plan to develop a Technical Specification (TS) for TN-ITS Framework were presented. The kick-off meeting will be held on 6th June in Brussels.

Martin Fredriksen from NPRA will confirm who is part of the CEN TC278 WG7 to ensure that EU MS who have implemented or are implementing TN-ITS are represented.

Endorsement of TN-ITS Data licenses position document

A position document on TN-ITS Data Licenses was presented. It explained which licenses are currently adopted by the data providers, as well as those which are promoted the data users / map makers. Key message of the position document: Utilization of a suitable Open Data License is recommended for data providers by government bodies in the context of TN-ITS.

The position document needs a final section on INSPIRE licensing. The current draft document is accepted. The pending feedback from INSPIRE will be added and the final document will be shared with all TN-ITS partners for a last round of comment. Thereafter, the paper will be presented to the EC and published on the TN-ITS website.

Creation of Task force:

1) Service Level Agreement (SLA)

SLA examples for TN-ITS provider services from Sweden (STA) and from related industry areas were presented by Tom Jensen, followed by the introduction of a possible common SLA for TN-ITS service.

The new SLA task force will consist of 3-4 TN-ITS members to prepare a fact sheet (2-3 pages) of current SLA's and find similarities and future needs. Timeframe: Q3 2017.

Ulla Kronborg Mazzoli will provide more information regarding INSPIRE SLA which is embedded in the framework directive text.

Task force for this action was created during the GA including the following participants:

1. SWEDEN - Jenny Rasmus to be contacted.
2. HERE (Christian Kleine) and TomTom (Stephen T'Siobbel) will check if there is someone available in within their organizations.

3. Flanders MOW will also participate.
4. Tom Jensen will contact more persons to join.

The group will make an intermediate report at the next face to face Board meeting.

2) TN-ITS Feature/Attribute list topic

Stephen T'Siobbel presented the attribute list from the ITS Directive delegated act know as Specification (b). TN-ITS targets the static and semi-static data. A good pre-condition to be part of the TN-ITS feature list is that the spatial data update is planned or has been planned i.e. it includes a start date and, if any, an end date.

A specific task force will be in charge of reviewing the attribute list (inventory) and indicate the levels of recommended inclusion into the TN-ITS specification (prioritization).

The map providers will be consulted to identify gaps in the list.

Task force for this action was created during the GA including the following participants:

1. NPRA (to be asked)
2. ERTICO (Maxime Flament)
3. HERE (Christian Kleine)
4. SPAIN DGT (Aurora Garcia will check with the Spanish authorities if someone could join).

Demonstration of TN-ITS interface

Demonstrations of the TN-ITS interface were done by TomTom and HERE, highlighting technical aspects of the TN-ITS interface, how data is retrieved & integrated in digital maps, and how this interface and data feed is monitored.

Report on CEF implementations in FI/FL/UK/IE/FR

Flanders

- Pilot test results and conclusions were presented; highlighting the valuable feedback received from map makers TomTom and HERE.

UK

- The Integrated Transportation Network (ITN) managed by Great Britain's national mapping agency Ordnance Survey, is the primary source for geographic information. Collected by one organization using a single standard, the highly accurate information comprises two themes:

- Roads Network and Road Routing Information. The data, which is published every six weeks, covers the whole of Great Britain.

France

- French representatives were not present. The participants looked at the slides provided by the French partners.

Finland and Ireland were not present at this occasion to give an overview of their implementation.

Preparation of CEF CSA proposal including new participants

Detailed information about the CEF proposal is available on the [TN-ITS website](#). It is not necessary to be TN-ITS network member in order to participate! The organizations/MS interested to join should confirm as soon as possible. Once the project starts it will not be possible for new MS to join.

Financials of TN-ITS

The budget from 2016 and the forecast for 2017 were presented. The overall result remains slightly negative. The TN-ITS secretariat hopes that new members will be added to the platform in the next year in order to fund the efforts of the president and secretariat.

The accounts were accepted and the treasurer was discharged. The mandate of the treasurer was re-conducted.

Nominations of Board members and the President

All active MS are represented in the TN-ITS Board. It is agreed that the current size is not a problem. If the number of MS in TN-ITS increases, it was agreed that the maximum number of board members will need to be reconsidered. This will require a decision at the next GA.

Due to their lack of attendance and the large presence of road authorities in the Board, at the GA it was agreed to thank CEDR for their earlier contribution and replace JRC as the third invited board member.

Given the above, the list of board member was adopted.

The mandate of the President was re-conducted.

Who	Action	When
ERTICO	To share the non-adopted ToR to be adopted by the members	ASAP
ERTICO	To update the ToR : Vision and Mission & Task forces.	ASAP
Martin Fredriksen (NPRA)	To confirm the WG7 members	ASAP
Ulla Kronborg Mazzoli	To send additional information about INSPIRE SLA	ASAP
TJ KC & ST	SLA Task Force to report out 1.SWEDEN - Jenny Rasmus to be contacted 2. HERE (Christian Kleine) and TomTom (Stephen T'Siobbel) will check if there is someone available in within their organizations. 3. Flanders will also participate. 4. Tom Jensen will contact more persons to join.	Next Board meeting
ST/ERTICO AG	Feature / Attribute list task force to report out 1.NPRA (to be asked) 2.ERTICO 3.HERE (Christian Kleine) 4. SPAIN DGT (Aurora will check with the Spanish authorities if someone could join).	Next Board meeting
KR	Service Level Agreement Taskforce and Feature/Attribute list topic task force	Next Board meeting
ST & CK	To consult with map makers their expectations about the attribute list to identify gaps.	ASAP
ST	To let go CEDR from the Board Member list	ASAP